



*Child Care Needs Assessment Note: This survey is meant as a starting point and can be customized as needed. It has been adapted from a survey created by the Child Care Services Association.*

## Child Care Needs Assessment

We are assessing how to support our employees with caregiving responsibilities. Please answer this short survey to help us determine your needs. Responses will be kept confidential and results reported in aggregate.

1. Which best describes your typical work schedule?
  - a. Standard full-time (e.g. Mon-Fri, standard business hours)
  - b. Flexible full-time (e.g. 40 hours/week, with flexible hours)
  - c. Standard part-time (less than 40 hours/week, within standard business hours)
  - d. Flexible part-time (less than 40 hours/week, with flexible hours)
  - e. Full-time, currently on leave
  - f. Part-time, currently on leave
  - g. Other (Please specify)
  
2. Where are you currently working:
  - a. On-site
  - b. Telecommuting
  - c. Both
  - d. Other (explain):
  
3. Please select all the answers that represent your caregiving situation:
  - a. I do not have caregiving responsibilities and don't plan to for the foreseeable future
  - b. I do not currently have caregiving responsibilities but anticipate having caregiving responsibilities within the next year
  - c. I do not currently have caregiving responsibilities but anticipate having caregiving responsibilities within the next 2-3 years
  - d. I have caregiving responsibilities for a child or children
  - e. I have caregiving responsibilities for a disabled, sick, or elderly loved one
  - f. Other (Please specify)
  
4. If you are a parent or care for a child, which of the following age groups do your children fall into? Select all that apply:
  - a. 0-6 months
  - b. 7-18 months
  - c. 19 months to 3 years old
  - d. 3-5 years old
  - e. 6-12 years old
  - f. 13-18 years old

5. If you care for a child(ren) under the age of 6 years, do you currently have child care? (Check all that apply.)
- Yes - I have consistent access to full time child care
  - I have consistent access to part-time child care, but it doesn't cover all of my work hours
  - I have access to child care, but its availability is inconsistent/unpredictable
  - I have consistent access to child care but still have child care needs for days my provider is closed or for emergencies
  - No - my family is without child care
  - Child care is too expensive for my family
6. What is your current child care arrangement? Select all that apply:
- Full-time nanny
  - Share-care/nanny-share
  - Au pair
  - In-home licensed family child care or preschool
  - Co-op child care or preschool
  - Center-based child care/ preschool
  - Employer-sponsored on-site child care or preschool
  - Child(ren) attended elementary or high school during the day
  - Child(ren) attended school and after-care or afterschool programs.
  - Part-time babysitter/ nanny
  - Child care provided by my spouse, partner, co-parent, or a relative
  - Not Applicable - I do not have a child care arrangement
  - Other (please specify)
7. Which of the following actions have you taken to secure child care? Select all that apply:
- None of the following apply
  - I moved to part-time capacity at work
  - I changed my hours at work
  - My partner/spouse/co-parent moved to part-time capacity at work
  - I took a leave of absence from work to care for my child(ren)
  - My partner/spouse/co-parent took a leave of absence from work to care for my child(ren)
  - My partner/spouse/co-parent left their job to take care of our child(ren)
  - Hired an au pair
  - Hired a nanny
  - Switched to a new child care center or licensed in-home child care
  - Formed a sharecare or microschoool with trusted friends or neighbors
  - I have moved or am considering moving to be closer to family for support
  - Family is visiting or moved to help with child care
  - Not applicable - I do not have a child care arrangement
  - Other (please specify)

8. What are your greatest challenges in life and work currently? Select up to three top challenges:

- a. Cost of child care
- b. Balancing work and family responsibilities
- c. Dynamics with my manager
- d. Dynamics with colleagues or teammates
- e. Coordinating household responsibilities with my partner
- f. Needing more time for work responsibilities
- g. Emotional wellness or mental health
- h. Logistics of organizing child care/ education options for my child(ren)
- i. Help with homework for my child(ren)
- j. Health and safety concerns
- k. Caregiving responsibilities for a child(ren)
- l. Caregiving responsibilities for an adult relative
- m. No issues with work and family
- n. Other (please specify)

9. In an average week, how many days do you feel stressed about balancing work and family responsibilities?

- a. Every day or almost every day
- b. Most days - about 2-3 days per week
- c. Some days - about 1-2 days per week
- d. Almost never - less than 1 day per week
- e. Never

10. What types of accommodations would allow you to balance your work with your caregiving responsibilities? Please rank the top three in order. [*Note to employers: You can customize this list.*]

- a. Working from home.
- b. Flexible work hours or workdays.
- c. A set schedule
- d. Additional paid leave
- e. Assistance finding child care or elder care resources
- f. Subsidized child care
- g. On-site child care
- h. Access to back-up or emergency child care

11. Are there additional ways we can support you to help you balance work and caregiving?

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